

Hallym University Graduate School

2024 Spring Semester Admission Guide for International Applicants



1. Eligibility

International applicants must meet the following requirements.

- A. Foreigners whose parents are both foreign nationals.
- B. Foreigners who completed the entire elementary, middle school, high school and undergraduate education outside or inside Korea.
- C. Korean Dual Citizenship holders are not considered as foreigners.

Academic Standards

- A. Master Degree Program / Integrated Master and PhD program applicant
 - ① An applicant who holds a bachelor's degree.
 - ② An applicant who is scheduled to receive a bachelor's degree by the end of February, 2024.
 - ③ Those who are recognized by Korean law as having an equivalent to a bachelor's degree (or higher degree) or entitlement.
- B. PhD program applicant
 - ① An applicant who holds a master's degree
 - ② An applicant who is scheduled to receive a master's degree by the end of February, 2024.
 - ③ An applicant who is recognized by Korean law as having an equivalent academic experience to a master's degree (or higher degree) or entitlement.

Contact for International Student Admissions

[Global Engagement Center](#)

E-mail: iao88@hallym.ac.kr

Phone: +82. 33. 248. 1346

Web : en.hallym.ac.kr

Administration Annex (Room 5203)

1 Hallymdaehak-gil, Chuncheon

Gangwon-do, Republic of Korea

(Postal Code: 24252)

2. Admission Schedule

Procedure	Dates	Notes
Document Submission	Oct. 25 ~ Nov. 14, 2023	<ul style="list-style-type: none"> • No Application fee is charged to International Applicants. • The required documents forms can be downloaded from the website. • Submit by registered post or in person. International express (ex. DHL) is strongly recommended. • Documents submission by E-mail is not acceptable. • In completed application documents will NOT be accepted. • Submitted documents will not be returned for any reasons.
Document Screening and Evaluation	Nov. 27 ~ Dec. 01, 2023	<ul style="list-style-type: none"> • Written test is not conducted for international applicants living abroad. But phone interview can be conducted if necessary. • Dates can vary according to department or major.
Result Announcement	Dec. 12, 2023	<ul style="list-style-type: none"> • Results will be informed by e-mail (after 14:00) and a certificate of acceptance will be offered on request.
Scholarship Application	Dec. 13 ~ Dec. 20, 2023	<ul style="list-style-type: none"> • Full-time students who expect to be appointed as R.A. or T.A. (through consultation with one's future advisor), or any full-time students who apply for 'Scholarship A' should submit their applications. • Please refer to part 7, page 8 for details.
Registration (Tuition Payment)	January 8~10, 2024	<ul style="list-style-type: none"> • Bank account will be provided by Hallym University. • Those who do not pay the tuition within the registration period will forfeit their admission. • Tuition receipt will be offered on request. • The application for withdrawal of registration must be submitted by 4p.m., February 15th, 2024.→Tuition refund, admission cancellation.
Course Registration	Feb. 19~23, 2024	<ul style="list-style-type: none"> • The office of Graduate School will contact to each students with student ID number on February 16th, 2024.
Beginning of the Semester	March 1, 2024	<ul style="list-style-type: none"> • In case of withdrawal after admission, only tuition fee is refunded (the entrance fee cannot be refunded). • The tuition is refunded according to the tuition refund policy of our university.

☒ The schedule above is based on local standard Korea time.

☒ The dates are subject to change due to the circumstances.

3. Required Documents

Required Document Submission

■ In Common (Master's, Doctor's & Integrated M-D degree)

① Application Form	Type in and print (insert your photo taken within 3 months)
② Study Plan	Type in and print (except for Medical Science applicant)
③ Letter of Consent	Type in and print
④ Certificate of (expected) Bachelor's Degree	<ul style="list-style-type: none"> • Must obtain Apostille stamps or Korean Embassy Consular authentication for the certificate of graduation and academic records. • Applicants who graduated from universities in China do NOT need to submit the Korean Embassy Consular Authentication. But, instead, they must submit a Chinese degree certificate issued by China Academic Degrees & Graduate Education Information (http://www.cdgdgc.edu.cn). • For the expected graduation certificate, it should indicate the month/date of graduation.
⑤ Academic Transcript for Bachelor's Degree	
⑥ Recommendation Letter	From a future advisor professor in Hallym University
⑦ Official Language Test Report	Authorized language proficiency test score of English or Korean within the validity period
⑧ A copy of Passport	Your name and date of birth must be identical with what appears on the passport.
⑨ Birth Certificate or Family Register	Chinese applicants must send in the original and certified translation of 戶口簿
⑩ Proof of Bank Balance issued by a bank	<ul style="list-style-type: none"> • A proof of bank balance in the applicant's or parent(s)' name with the minimum balance of over 16,000 KRW (approx. 12,000 USD) or the same amount of the applicant's home country's currency. • A proof of bank balance must be issued within 30 days as of application date. • A bank account should be frozen with the required minimum balance by March 1, 2024. A validity period should be shown on the bank balance. • If an applicant gets a full financial support from the professor of Hallym University, the full amount of scholarship including monthly allowance must be indicated in the recommendation letter from the professor.
⑪ ID photo	<ul style="list-style-type: none"> • Passport Photo Size (taken within 3 months) • It will be used for the Official Admission Certificate & Student Card

■ Only for those applying for Doctor's degree

① Certificate of (expected) Master's Degree	<ul style="list-style-type: none"> • Must obtain Apostille stamps or Korean Embassy Consular authentication for the certificate of graduation and academic records. • Applicants who graduated from universities in China do NOT need to submit the Korean Embassy Consular Authentication. But, instead, they must submit a Chinese degree certificate issued by China Academic Degrees & Graduate Education Information (http://www.cdgdgc.edu.cn). • For the expected graduation certificate, it should indicate the month/date of graduation.
② Academic Transcript for Master's Degree	
③ Resume	Type in and print
④ Research products	<ul style="list-style-type: none"> • Master's thesis abstract (or summary), and all research accomplishment abstracts listed on your resume. • All research accomplishments (that are listed on your resume) must be supported with the abstract explanation for EACH of these listed accomplishments. These abstract explanations must be contained in your resume (the form you have downloaded from Hallym).

⑤ Additional Recommendation Letter	<ul style="list-style-type: none">• From a future advisor professor in Hallym University• Applicable if you have a vocational Master's degree• + If you did not write a graduation thesis, at least one of the following conditions must be completed:<table><tr><td>■ Publication of KCI abstract level or higher, including co-authorship and nomination</td></tr><tr><td>■ Additional departmental designated courses (6 credits) from the required courses within the first 3 semesters ※ the departmental committee may decide whether to give an exemption from taking additional credits by acknowledge of commensurate professional experience</td></tr></table>	■ Publication of KCI abstract level or higher, including co-authorship and nomination	■ Additional departmental designated courses (6 credits) from the required courses within the first 3 semesters ※ the departmental committee may decide whether to give an exemption from taking additional credits by acknowledge of commensurate professional experience
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■ Only for those currently residing in Korea			
① Copy of Alien Registration Card	Front & Back pages (both)		

| Selective Document Submission |

- ① Certificate of Employment : If past / current job experiences are listed up in the Resume
- ② Certifications and Licenses (except for Medical boards)
- ③ Official Language Score other than required (additional submission is allowed)

4. Recruitment Departments and Programs

Field	Departments	Detailed Majors	Programs			Type	Remarks
			MA	PhD	Integrated MA&PhD		
Humanities & Social Science	Korean Language and Literature	Korean Language, Korean Literature, Teaching Korean to Speakers of other Languages	○	x	x	B	
	History	Korean History, Asian History, Western History, Archeology	○	○	○	B	
	Sociology	Sociology, Sociology of Youth	○	○	○	B	
	Social Welfare	Social Welfare	○	○	x	D	IELTS 6.0 or TOEFL(iBT)80 or TOPIK Level 5
	Media and Communication	Media and Communication	○	○	x	A	
	Digital Contents School	Interaction, Digital Contents	○	○	x	A	
	Advertising and Public Relations	Advertising and Public Relations	○	-	-	D	IELTS 6.5 or TOEFL(iBT)90 or TOPIK Level 5
	Business Administration	Business Administration, Healthcare Management, Convention & Tourism Management	○	○	x	B	TOPIK Level 5
	International Studies	Cultural Industry Business	○	x	x	A	
Natural Sciences	Big Data Science	Data Science, Bio Statistics	○	○	○	A	
	Chemistry	M: Chemistry D: Physical, Organic Chemistry	○	○	○	A	
	Life Science	Life Science	○	○	○	A	
	Food Science and Nutrition	Food Science and Nutrition	○	○	○	A	
	Environmental Sciences and Biotechnology	Environmental Sciences and Biotechnology	○	○	○	A	
	Speech Pathology and Audiology	Audiology	○	○	○	B	TOPIK Level 5
Arts & Physical	Physical Education	Physical Education	○	○	○	A	
Engineering	Computer Engineering	Computer Engineering	○	○	○	A	
	Electronic Engineering	Electronic Engineering	○	○	○	A	
	Convergence Software	Convergence Software	○	○	○	A	
	Nano Convergence Technology	Semiconductor-Display Engineering	○	○	○	A	
	Artificial Intelligence Convergence	Artificial Intelligence Convergence	○	○	○	A	
Medical Science	Medical Science	Basic : Anatomy and Neurobiology, Physiology, Biochemistry, Pathology, Pharmacology, Microbiology, Social & Preventive Medicine, Parasitology, Medical Genetics, Biomedical Science	○	○	○	A	
		Clinical : Internal Medicine, Anesthesiology, Urology, Obstetrics & Gynecology, Plastic Surgery, Pediatrics, Neurology, Neurosurgery, Ophthalmology, Radiology, Surgery, Emergency Medicine, Otorhinolaryngology, Rehabilitation Medicine, Neuropsychiatry, Orthopedics, Diagnostics, Maxillofacial Implant, Orthodontics, Thoracic & Cardiovascular Surgery, Dermatology, Family Medicine	○	○	x	A	
Inter-Disciplinary Program	Studies of Life Education	Life and Death Studies	○	○	○	A	
	Chinese-Korean Translation	Chinese-Korean Translation	x	○	○	B	
	Sustainable Development	International Studies	x	○	○	A	
	Molecular Medicine	Molecular Medicine	○	○	○	A	
	Climate Change and Energy	Climate Change & Energy	○	-	-	A	
	Nano-Medical Devices Engineering	Nano-Medical Devices Engineering	○	○	○	A	

- ★ Only depts./majors available in Spring 2024 are indicated in the above list (i.e. it is subject to change every semester).
- ★ Integrated M-D degree program in Audiology is AuD. Program.
- ★ Only MA exists in 'Advertising and Public Relations' & 'Climate Change and Energy'.

TYPE	Language Proficiency Requirement
A	①TOPIK Level 3 or above, or ②TOEFL(PBT530, iBT71), IELTS 5.5, TEPS 600, New TEPS 326, CEFR B2 or above
B	Only TOPIK Level 3 or above
C	Only TOEFL(PBT530, iBT71), IELTS 5.5, TEPS 600, New TEPS 326, CEFR B2 or above
D	Language criteria above type A

5. Important Note regarding Document Submission

- ★ Basically, all the documents should be original.
- ★ Academic Degree Certificate and Transcript has to be officially verified by a Korean consulate or authenticated with an Apostille (in case the applicant is from a contracting state to the Apostille convention)
- ★ Submit by registered post or in person. International express (ex. DHL) is strongly recommended. (Documents submission by E-mail is not acceptable)
- ★ Applicants who fail to submit all required documents will be disqualified for the document screening and evaluation.
- ★ All documents submitted will NOT be returned to the applicants in any case.
- ★ All documents must be translated in English or Korean with notarization.
- ★ Only original copy of documents (published within 3 months) are acceptable. (except for the bank balance which must be within 30 days)

- After completion of the application, print out the application form and, along with the required documents, submit them to the Global Engagement Center before 17:00 on the final day of document submission.
- Submitted documents will be accepted only if they arrive by 17:00 at our office on the final day of document submission.
- If hard copies of all application forms and required documents are not mailed within deadline, the document screening and evaluation will not go through the admission process, and application with missing documents will not be considered.
- All submitted documents must be clear and legible. If not, the applicant may be responsible for any disadvantages that may occur as a consequence.
- Translated documents by individual are not acceptable. All documents must be translated and notarized by a translator or translation agency.
- Applicants can be requested to submit further documentation in order to confirm the accuracy of relevant qualifications. If any reason for disqualification is discovered during the document screening, the application will be rejected and the application fee will not be refunded.
- Write the exact name of undergraduate school, graduate school, and department(major) as it is written in your transcript or certificate of graduation.
- Those who only submitted a certificate of expected graduation should submit the original certificate of graduation, a final transcript and a final verification report (all with Apostille) by March 1, 2024.

✉ Postal Address & Contact info for Admission

Global Engagement Center
Administration Annex (Room 5203)
Hallym University
1 Hallymdaehak-gil,
Chuncheon city, Gangwon-do
Republic of Korea
(postal Code: 24252)

Tel. +82. 33. 248. 1346
Email. iao88@hallym.ac.kr
Web. en.hallym.ac.kr

6. Application Instructions

- If any data on the documents proves false or the degree required for the applying course is not earned, admission shall be canceled (no tuition refunds).
- All the personal data on the application form must be filled out correctly including an applicant's emergency contact number: Any problems caused by incorrect data is the applicant's responsibility.
- In case of registration cancellation due to inevitable reasons, the withdrawal form has to be submitted, no later than 16:00, February 15, 2024, and the tuition is refunded according to the tuition refund policy of Hallym University.

In accordance with Article 13 ② of *Detailed Rules for the Implementation of the Statutes of Hallym University*, if the causes for refund occur after the beginning of the semester, entrance fee shall not be refunded.

However, the tuition fees shall be refunded according to the following table.

The date of refund request	The amount of refund
No later than 30th day after the beginning of each semester	Five sixths of the tuition fees
The days between 31st day and 60th day after the beginning of each semester	Two thirds of the tuition fees
The days between 61st day and 90th day after the beginning of each semester	One half of the tuition fees
From 91st day onwards	No refund

- If a non-full-time student is applying for a scholarship for full-time students, a certificate of (planned) retirement must be submitted before enrollment.
- All international students are subject to mandatory subscription to Korean National Health Insurance. Monthly payment is required in order to get KNHI benefits. Non-payment of KNHI may result in disadvantages (such as restrictions on visa extension) that students should take full responsibility.
- All international students must complete mandatory Preventive Education for Crime (per semester) and Preventive Education for Sexual Abuse (per year).
- Those who are dually enrolled in another graduate (or undergraduate) school should submit a certificate of enrollment of the school simultaneously enrolled. In this case, no scholarship will be provided to the student.
- A full-time student is a student who is not employed by any institutions while being enrolled in the graduate school.

7. Application for Financial aid and entrance fee

1. A full-time student who is allowed to be involved in a professor's research or to assist with classes can be employed as a research assistant or as a teaching assistant, both of which get 100% tuition fee waiver. (Please note: **If you are undertaking paid employment at a different institution simultaneously, this may invalidate any scholarships/financial aid awarded to you by Hallym**).
2. International students can be employed as a T.A. (Teaching Assistant) or a R.A. (Research Assistant). (Please note: **Only full time students are eligible for T.A. or R.A.**)

■ Financial Aid: As of Fall semester, 2023

Department	Tuition Fee	Scholarship	Enrolled Students	Entrance Fee (Charge only once)	New Students
Humanities and Social Sciences	4,458,000KRW	T.A-A(100%)	0KRW	992,000KRW	992,000KRW
		R.A-A(100%)	0KRW		992,000KRW
		Scholarship A (60%)	1,783,200KRW		2,775,200KRW
Natural Sciences, Physical Education, Nursing Science	5,353,000KRW	T.A-A(100%)	0KRW	992,000KRW	992,000KRW
		R.A-A(100%)	0KRW		992,000KRW
		Scholarship A (60%)	2,141,200KRW		3,133,200KRW
Engineering	6,001,000KRW	T.A-A(100%)	0KRW	992,000KRW	992,000KRW
		R.A-A(100%)	0KRW		992,000KRW
		Scholarship A (60%)	2,400,400KRW		3,392,400KRW
Medicine	7,280,000KRW	T.A-A(100%)	0KRW	992,000KRW	992,000KRW
		R.A-A(100%)	0KRW		992,000KRW
		Scholarship A (60%)	2,912,000KRW		3,904,000KRW

- Scholarship A (60%): Full time students who are not applicable either to T.A. or R.A. may apply for scholarship A after submitting a document related to non-employment (Certificate of 4 Major Social Insurance).
- Scholarship A selection criteria: GPA from the previous (latest) degree is 3.5 or higher out of a 4.5 scale.
- Those who work for one of the Ilsong Educational Foundation affiliated institutions are eligible to apply for cooperation scholarship (50%).
- The Tuition fees are subject to change after the 2024 tuition fee is fixed.
- Scholarship policy is subject to change every semester.

8. Integrated Master's and Doctoral Course Program

1. Departments: Refer to 'Recruitment Departments and Programs' on page 4.
2. Eligibility: Same as the Master's Degree Program's
3. Courses and Credits

Semester	1 st semester	2 nd semester	3 rd semester	4 th semester	5 th semester	6 th semester	Total
Maximum Credits per Semester	12 credits	12 credits	12 credits	12 credits	6 credits	-	54 credits
Thesis	-	-	Thesis 1	Thesis 2	Thesis 3	Thesis 4	8 credits
Others	Foreign Language Test →	Choosing a Thesis Advisor →	Proposal for Thesis →				

※ Requirements for taking comprehensive tests(graduation exam): Over 45 credits and GPA 3.0 or higher

9. Combined Bachelor's / Master Degree Program

1. Eligibility: Undergraduate students who are currently enrolled in the 1st~2nd semester of the 3rd year.

- Students who are enrolled in the 3rd year (5th or 6th semester) (with GPA 3.5 (out of 4.5) or higher) and are recommended by the advisor and the chair of the department. ※ Transfer students are not eligible.

2. Programs available: Refer to "Recruitment Departments and Programs" on page 4.

- Application is only allowed when dept./major of the Combined Program is related to the applicant's major, double major, interdisciplinary major of undergraduate program. Multiple applications are not allowed.

3. Screening Process

- ① Successful applicants are selected by each department through document screening (and individual interview, if necessary).
- ② Document screening is conducted through a comprehensive evaluation on GPA, study plans, and other criteria determined by each department.

4. Required Documents

Documents	Remarks
Application form	Complete the form and submit the original one after printing out.
Recommendation letter by the advisor of the Combined Program	Designated form
Study Plan	Designed form (within two A4 pages)
Transcript	<ul style="list-style-type: none">• Please submit a transcript which includes the current GPA.• After being accepted to the Combined Degree Program, successful applicants are required to submit their transcript as soon as each semester (undergraduate) ends.

※ A Certificate of Bachelor's Degree and a final transcript must be submitted before being enrolled in the Graduate School.

5. Notes

- 1) Successful applicants must complete 1~2 graduate courses (3~6 credits per semester, up to 9 credits) in the 6th or 7th semesters (the 2nd semester of 3rd year and the 1st semester of 4th year). ※ A maximum of 9 credits are recognized as undergraduate credits, and also as graduate credits.
- 2) Successful applicants must maintain a GPA of 3.50 or higher until graduation (completion of 7 semesters).
- 3) Those who drop out of the program, fail to meet the requirements for undergraduate graduation, fail to complete a minimum 3-credit graduate course, or fail to enroll in the graduate school are not permitted to earn bachelor's degree, and therefore, must register for the 2nd semester of fourth year.
- 4) Successful applicants must be enrolled in the graduate school right after the completion of Bachelor's Degree Program (completion of 7 semesters). Otherwise, Bachelor's degree may be canceled.
- 5) Those who fail to obtain a degree within 3 semesters after entering a master's degree program must register for the 4 semesters.
- 6) Successful applicants must apply for early graduation for being enrolled in the Combined Program through Hallym Integrated Information System, in the 1st semester of their 4th year.

6. Preferential Treatment

- 1) Early graduation of undergraduate programs (3.5 years) and shortened master's degree program (1.5 years): The period of course completion is shortened by a total of one year, comparing a 4-year undergraduate program + a 2-year graduate program.
- 2) Entrance fees will be waived when being enrolled in the Graduate school.

Campus Map



1	College of Engineering	20	Indoor Tennis Courts
2	Administration Building	21	Clinical & Translational Science Institute
3	College of Medicine	22	Industry University Cooperation
4	College of Humanities 2	23	Doheon Global School (Graduate School Office)
5	Administration Annex (Global Engagement Center)	24	Dormitory 1
6	Laboratory Animal Resources Center	25	Dormitory 2
7	College of Natural Sciences	26	Dormitory 3
8	College of Life Science	27	Dormitory 4
9	Campus Life Center	28	Dormitory 5
10	College of Social Sciences & Business 1	29	Dormitory 6
11	Ilsong Art Hall	30	Dormitory 7
12	Business Incubation Center	31	Dormitory 8
13	College of Social Sciences & Business 2	32	Sports Equipment Storage
14	International Hall	33	Tennis, Golf, Baseball Courts
15	International Conference Hall	34	Sports Ground
16	Liberal Art School	35	Ssireum Gymnasium
17	Ilsong Memorial Library	36	Greenhouse
18	Hallym Recreation Center	37	Chuncheon Sacred Heart Hospital
19	ROTC		



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